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| Encinal High School**Athletic Boosters – Board Meeting****Meeting Minutes** **December 18, 2019 6:30pm - Pier 29 Restaurant****Board Attending: Lani Molina, Kevin Gorham, Helene Onaga, Andrea Hoy, Suzanne Vinson, Sasha Vinson-Aninipot, Yenju Chen, Todd Roloff, Vince San Nicolas, Charles Penalver, Amos White, Reps: *Mike Brownlee (Womens Volleyball), Elizabeth Romero-Reinholz (Football), Michael Waller (Mens Basketball), Michael Biczynski (Soccer), Vanessa Yingling (WP/Swimming), Kathleen Kelley (Tennis, Baseball)*** |  |

* 6:40 Meeting Called to order

**Approval of Minutes: Unanimous Vote to approve.**

* **ATHLETIC DIRECTORS REPORT -Lani/Kevin**
	+ Fall season done.
	+ Currently no heat in the Gym. Working on it.
	+ No lights on Field- someone stole the copper wire from the outdoor lights. Soccer teams are practicing at Estuary Park temporarily.
	+ Lani passed out a sample AD budget of what the various teams have asked for- annual list (attached).
* **TREASURERS REPORT**
	+ (See attached).
	+ At end of year we will have about $19,000.
	+ No 501(C)3 update
	+ Quickbooks will cost $840/yr for subscription. Recommended by CPA. This will be good for everyone involved. It just involves layers of “paperwork” to separate out how deposits are to be split up.
	+ Budget: Proposed budget for 2019-2020 school year. **VOTE:** Helene made motion to approve, Yenju seconded, All were in favor to Pass the Budget. **APPROVED.**
* **MEMBERSHIP REPORT**
	+ As of Mid December: Mens Soccer has 16 members, Womens Soccer has 13, Mens BBX has 10, Womens BBX has 5, and Golf has 1.
	+ Fall Sports ended up having 100% membership.
* **ADMIN REPORT**
	+ Andrea reported that the PTSA will not take on the Grad Night holding of funds in their account. **Suzanne to talk to Cheryl Connick** about a (school wide) solution for holding these funds since Boosters cannot keep holding them, and hopes to pass them to another location within a year or two. *Note*: Single day Insurance can be purchased!
* **CRAB FEED REPORT**
	+ Check-in/Check-out will be same crew as last year.
	+ Kevin offered KJTZ “DJ for a Day” Idea as an Auction item., Also “Principal for a Day” Idea has worked well in the past.
	+ **Everyone** use the Live Spreadsheet to look up vendors to hit up for donations- and to also see what other people have already done, so you don’t ask the same vendor.
	+ Need more Acquisitions! Also need more volunteers and need a co-chair who will be the lead Chair for 2020-21 school year when Helene “retires”
* **MERCHANDISE REPORT**
	+ Todd and Vince sold more merchandise at the Concert.
	+ Suggestion made to reorder the embroidered sweatshirts.

 **MARKETING REPORT**

* + Celebrate 100% Fall membership!
	+ Amos wants more Sun/Journal Coverage of our sports accomplishments.
	+ Facebook viewing is up over 400%

**OLD BUSINESS**

* + By-Laws- **VOTE:** Yenju made a motion to approve the By-Laws, Vince seconded, All were in Favor. **APPROVED.**
	+ Amos suggested that next year when we vote in the new Board, we should vote in the By-Laws at the same time. Concurrent with elections.

**NEW BUSINESS**

* + Basketball Coach Waller asked how he could get parents to give the $20 Booster membership and how he could fundraise. It was suggested to get a team parent to do the collecting for him. Also could they sell a “card” that would give unlimited entry into games?
	+ This could also be an Auction Item for the Crab Feed to sell “Season Passes” to the popular sports like Football/Basketball. Maybe even Baseball and Water Polo.

**Todd/Yenju to work with AD on this idea.**

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**Meeting Adjourned 7:46 For Year End Holiday Party**

*Next Month’s meeting:* ***January 15*** *at* ***\_EHS\_Room 605\_6:30pm\_***