



Encinal High School Athletic Boosters Board Meeting Minutes - DRAFT-

May 14, 2018 6:30 PM Pier 29 Restaurant, Alameda

Attendees: David Skaff, Sam Featherstone, Helene Onaga, Suzanne Vinson, Vincent San Nicolas
Diana Fong, Kris Nelson, Kevin Gorham Guest: Charles Penalver

1) Motion Items:

a) Approve Minutes from March 26 Special meeting & April 9 meeting

Initial Motion: Sam Featherstone Second: David Skaff All in Favor

b) Approve Revised bylaws, description of additional vice presidents – tabled due to need to officially refile. Diana Fong suggested review of Booster bylaws and submission of all changes at one time (eg) description of additional VPs, 3-year maximum term limits for all board members, possibly having a president-elect position, etc.

c) Approve Booster Property Rental Contract as written and submitted by Suzanne Vinson

Initial Motion: Helene Onaga Second: Sam Featherstone All in Favor

d) Booster Snack Shack and Shed Contract initially written and submitted by Suzanne Vinson to include 2 options: rental of snack shack and shed for \$150 + \$50 deposit and Snack Shack team hosting home football games.

Initial Motion: Vincent San Nicolas Second: Helene Onaga All in Favor

*The contract was not approved due to further thought on the distribution of the profits. 60% to team and 40% Boosters with Boosters purchasing and maintaining inventory. Board consensus- that due to no VP-Inventory Management it would be better for the Snack Shack team to make their own food and supplies purchases and submit an expense report form for reimbursement.

) Approve Revising Banner Sponsorship order form to follow Alameda HS's model with no discounts and change the pricing to match Alameda High School's. Banner size will not be changed due to space restrictions in different areas where the banner will be displayed. Further discussion tabled due to time constraints.

Initial Motion: Sam Featherstone Second: Vincent San Nicolas All in Favor

f) Motion to provide \$1,500 from the Boosters General Fund to make up for the sudden reduction in scholarship funding from Encinal High Alumni for student scholarship recipients

Initial Motion: Vincent San Nicolas Second: Diana Fong All in Favor

2) Treasurer's Report – Vincent San Nicolas

Statement for 03/30/2018 – 4/30/2018

Beginning balance as of 3/30/2018	\$46,773.43
Deposits and Credits	\$4,834.29
Withdrawals/ debit	\$701.06
Ending Balance	\$50, 906.57

Holding grad night money approx. \$4,451.00

All Spring checks went out and will be included in May Banking statement

Debits, Office Supplies \$134.35

Helene Onaga, Crab Feed \$366.71

Cash withdrawal for Jr. Class fundraiser, cash box. Retained \$100 in cash box, \$100 to Jr. Class for cash start. Accounting attached but will reflect in May Banking Statement

3) Athletic Directors' Report - Kevin Gorham

Kevin Gorham reported Baseball Coach Jim Saunders had a retirement party after 28 years of service. The baseball team beat the #1 team Eureka Div 3. First round WACC playoff. Controlling coaches' financial spending has been a problem. The ASB accounts are a nightmare and it has made it difficult for coaches to get reimbursed for their purchases, a lot of red tape for purchase orders. Mr. Gorham will require all coaches to go through one vendor and the Athletic Director has to approve all purchases starting in May 2018. There will be an informational coaches meeting on May 30th @6PM at 1400 Bar and Grill Backyard to explain new system. Mr. Gorham wants to move funding of sports teams to a donations account to make it easier to reimburse coaches instead of going through ASB. The Athletic director plans to hire a new baseball coach by May 28. Another concern is the early start of the Fall Sports season on July 30th. Freshman Orientation is on August 13 - August 17 so it may be difficult to reach out to incoming 9th graders who want to play JV fall sports. Kris Nelson suggested notifying the Middle schools about the change and to have potential fall athletes contact EHS and submit Family ID information starting July 1.

4) Old Business

Spring Athletic Sports Banquet- volunteers will meet on 5/16/18 at 7:00 pm at the shed to do inventory and take items needed for banquet. Pizza order- 5 of each variety, double cut, delivered to school by 5:30pm.

Special meeting date to discuss Track and Field parent requests –this item has been tabled indefinitely due to impending funding cuts for the 2018-19 school year.

6) New Business and Discussion Items

a) Membership report- Sam Featherstone

There are 298 paid booster memberships and over 900 students at EHS participating in sports. Discussion of changes to the Booster Dues for 2018-19 school year have been tabled.

Meeting adjourned by President Skaff at 8:24PM

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